

## AGENDA: PTA Committee & School Meeting Autumn Term 1

**Date:** 13<sup>th</sup> September 2024

**Time:** 2-3pm

**Location:** Mr Tirrell's Office, LFA

### Attendees:

- Michael Tirrell, Head of School (MT)
- Erica Nelson, Chair (EN)
- Emma Lukey, Secretary (EL)
- Kerilee Pearse, Events Director (KP)
- Karolina Curry, Sponsorship Manager (KaC)
- Poorvi Muncke (PM)

### Apologies:

- Xuan Kroeger, Communications Officer (XK)
- Kat Coffey, Events Support (KC)
- Fay Cameron, Treasurer (FC)

### Items:

Ref	Agenda Point	Notes
<b>1.</b>	<b>Events</b>	
1.1	Upcoming events	<ul style="list-style-type: none"> <li>• Coffee Morning: After AGM, date TBC</li> <li>• AGM: <b>ACTION: EN to liaise with MT regarding lights and curtains. ACTION: KC to organise cake sale.</b> Hall booked until 10.30am. PTA to present on what we've spent this year, plans for upcoming year and encourage more parents to donate to monthly giving.</li> </ul>
1.2	10 <sup>th</sup> Anniversary event	<ul style="list-style-type: none"> <li>• Agreed we wouldn't do a specific event for parents/carers instead promote 10<sup>th</sup> anniversary during other school events this year and invite ex parents that we know to them.</li> <li>• PM suggested a raffle for the 10<sup>th</sup> anniversary.</li> <li>• The school would like sponsors to donate money for or towards upgrades for the school such as the friendship benches, a new sound system, sports hall refurb (water plumbed in, kitchen, staging &amp; seating). Aim is to get the sponsor(s) to fund the benches.</li> </ul>

		<ul style="list-style-type: none"> <li>PM suggested to create a list of items the school would like in order of priority.</li> </ul>
1.3	Halloween disco	<ul style="list-style-type: none"> <li>Date TBC. Potential during second week of half term. <b>ACTION: EN to check with Chesca if she wants to organise.</b></li> </ul>
1.4	Christmas event	<ul style="list-style-type: none"> <li>Potential for a Christmas disco with a Santa's grotto, food and drink. Aim for Christmas tree collection to be on the same day.</li> </ul>
<b>2.</b>	<b>Funding Prioritisation</b>	
2.1	Donation from PTA for curriculum	<ul style="list-style-type: none"> <li>KP discussed communicating to parents to donate £5 a month to help raise money for the school. PTA confirmed we can donate £12k to the school for this school year. £5k soon, £4k before Christmas and £3k before March.</li> </ul>
2.2	Benches	<ul style="list-style-type: none"> <li>Curriculum donation is a priority over benches, however can look at getting sponsorship to fund the cost of the benches.</li> </ul>
<b>3.</b>	<b>AOB</b>	
3.1	Rockstar maths app	<ul style="list-style-type: none"> <li>School no longer uses this app as it's not worth the money.</li> </ul>
3.2	Dads fundraising cycle to Brighton	<ul style="list-style-type: none"> <li>Date confirmed for 12<sup>th</sup> October. <b>ACTION: MT to ask teachers</b></li> </ul>
3.3	Asda	<ul style="list-style-type: none"> <li>Asda will give schools money when parents/carers shop with them which has been advertised in the school newsletter.</li> </ul>
3.4	Fat Face discounted coats	<ul style="list-style-type: none"> <li>Fat Face are selling 10,000 coats for £10 each instead of £60 each. Schools can sign up either to have them open to the pupil premium families or all parents. PTA could ask for a small donation in addition to £10 to raise money for the school.</li> </ul>

**Meeting closed:** 2:55pm

**Next Meeting:** 15<sup>th</sup> November 2024