

## AGENDA: PTA Committee & School Meeting Summer Term 1

**Date:** 26<sup>th</sup> April 2024

**Time:** 2-3pm

**Location:** Mr Tirrell's Office, LFA

### Attendees:

- Michael Tirrell, Head of School (MT)
- Erica Nelson, Chair (EN) (dial in)
- Emma Lukey, Secretary (EL)
- Xuan Kroeger, Communications Officer (XK)
- Kerilee Pearse, Events Director (KP)

### Apologies:

- Kat Coffey, Events Support (KC)
- Karolina Curry, Sponsorship Manager (KaC)
- Fay Cameron, Treasurer (FC)

### Items:

Ref	Agenda Point	Notes
<b>1.</b>	<b>Events</b>	
1.1	Upcoming Events	<ul style="list-style-type: none"> <li>• Proposing colour run for last day of term. Mr T is happy with this.</li> <li>• Summer fair planning is underway</li> <li>• 10<sup>th</sup> anniversary of LFA opening in September. Mr T proposed an evening reception for current and past parents, ex staff, invite STEP, the local MP &amp; the mayor.</li> <li>• Mr T would like £12,500 from the PTA to fund main hall stage lighting, disco ball and theatre curtain to be used for school and PTA events. Company that will be doing it are school stage. Total cost £20,500 of which £8,500 will come from the school. This can also increase the rental potential for the hall. <b>ACTION: MR T to email quote and info to PTA – complete ACTION: PTA to take to a vote in the PTA committee WhatsApp group – complete, all PTA members have approved to fund £12,500 towards this.</b></li> </ul>

		<ul style="list-style-type: none"> <li>E-safety coffee morning potentially agreed for Friday 7<sup>th</sup> June</li> </ul>
<b>2.</b>	<b>Road Safety Next Steps</b>	
2.1	Update on poster competition	<ul style="list-style-type: none"> <li>XK, KP and EL chose 2 winning posters for each of the 4 categories. 10 banners will be made.</li> </ul>
2.2	School Liaison Officer	<ul style="list-style-type: none"> <li>Unknown but there is a travel person in Bromley whom only encourage walking to school instead of driving. Mr T has been given a contact for a local councillor who is passionate about this subject. Mr T is going to get in touch with him. Mr T has reached out to St Georges and Bickley primary schools and the head of St Georges is keen to take the lead but nothing has happened as yet.</li> </ul>
<b>3.</b>	<b>Proposed Purchases</b>	
3.1	Outdoor Storage for facilities	<ul style="list-style-type: none"> <li>Request came from Monika to Mus for the PTA to have storage. PTA doesn't need storage outside. Request closed.</li> </ul>
3.2	Benches	<ul style="list-style-type: none"> <li>Mr T confirmed 4 small adult sized picnic benches up by the library, 2 small adult sized park benches for friendship benches for playground. No timeline for friendship benches. Picnic benches when scaffolding is down, deadline is now May half term.</li> </ul>
3.3	Curtain for Sports Hall	<ul style="list-style-type: none"> <li>On hold</li> </ul>
<b>4.</b>	<b>JAG</b>	
4.1	Terms Change	<ul style="list-style-type: none"> <li>Mr T has forward the email received from EN on to the JAG Regional Director. He is checking with the head office and will come back to Mr T. <b>ACTION: PTA to go back to parents to advise Mr T has contacted JAG and the school is also on side with the parents</b></li> </ul>
<b>5.</b>	<b>AOB</b>	

5.1	Recruitment of PTA members	<ul style="list-style-type: none"> <li>• EN requested help from Mr T to recruit new PTA members. Welcome meeting for the new reception parents is being held on Thursday 23<sup>rd</sup> May at 9am in person and 4.30pm online. <b>ACTION: Mr T to confirm the exact date.</b> PTA to join and do a talk. Agreed to do a second-hand uniform sale on that day too. Mr T has included the PTA info in the welcome pack that's gone out to new reception parents. Section for PTA on the school website. <b>ACTION: XK to review and advise any changes, items to be added etc</b></li> <li>• KP advised she as well as FC are stepping down at the end of the school year.</li> <li>• EN knows some new parents who may want to get involved.</li> <li>• Mr T suggested to reframe what the PTA is all about.</li> </ul>
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**Meeting closed:** 2:55pm

**Next Meeting:** Friday 14<sup>th</sup> June, 2-3pm