

AGENDA: PTA Committee & School Meeting Spring Term 1

Date: 19th January 2024

Time: 2-3pm

Location: Mr Tirrell's Office, LFA

Attendees:

- Michael Tirrell, Head of School (MT)
- Erica Nelson, Chair (EN)
- Fay Cameron, Treasurer (FC)
- Emma Lukey, Secretary (EL)
- Xuan Kroeger, Communications Officer (XK)
- Karolina Curry, Sponsorship Manager (KaC)
- Kerilee Pearse, Events Director (KP)

Apologies:

- Kat Coffey, Events Support (KC)

Items:

Ref	Agenda Point	Notes
1	Events	
1.1	Upcoming Events	<ul style="list-style-type: none"> ● KP has put together a plan of events. Movie night is planned for the Friday after half term (23rd), 6.30-8.30pm. Parents can stay with the junior kids, drop off for the older kids. ● KP has done pricing for the colour run & easter egg hunt ● Instead of a traditional summer fair, it was agreed we would do inflatables which the kids love and no stalls, which will be easier to organise ● It was also agreed we would have one event over the weekend and another during the school week to make it fair for parents to be able to attend. Summer fair to be at the weekend and Easter event on the last day of spring term ● Can do the summer fair on the school field with portaloos therefore the premises team

		<p>is not needed and can use bridge. The school can also give PTA team a key</p> <ul style="list-style-type: none"> Idea for the summer fair is for everyone to bring their own picnic, food trucks, a disclaimer for no BYOB. PTA to work out a deal with Jumping Jacks so that we split the profit. Tickets to be sold online ahead of time so that we have an idea of numbers and on the door Representation matters council would like to do an Iftar celebration in the evening in March when Ede is. ACTION: Mr T to ask the teacher to do the call to prayer. Mr Wagstaff to take the lead and PTA to support it. Will be a free event. ACTION: EN to email Mr Wagstaff September is the 10th anniversary of LFA opening. Ideas: Sponsored bricks/tiles, find a wall onsite at school. Whole of next school year events to be branded as 10 year anniversary
1.2	Opening of car park gates for events	<ul style="list-style-type: none"> The gates can be opened on a timer. ACTION: PTA events team to remind Mr T in advance Mr T has a remote control for the gates which he can loan to PTA as worst-case scenario
2	Spending Priorities	
2.1	Benches	<ul style="list-style-type: none"> No preferred supplier. KaC's husband has some contacts for suppliers to use 2 Friendship benches without a table required and 3 long lasting picnic benches for colouring and reading
2.2	Sports Hall Curtain	<ul style="list-style-type: none"> WIP with FC. ACTION: FC to look in to
2.3	The field toilets	<ul style="list-style-type: none"> Using the field at play time is logistically impossible Field toilets are a low priority however if St Georges who share the field with LFA would

		<p>like to chip in towards some field toilets it will be considered</p> <ul style="list-style-type: none"> ● Action: Mr T to email the head teacher at St Georges for the PTA contact ● Action: Mr T to check the shared agreement to see if we can rent the field
2.4	PTA school trip sponsorship	<ul style="list-style-type: none"> ● Teachers are not on board and most children at LFA would already go to these places with their families so it's a low priority
2.5	School Curriculum spending	<ul style="list-style-type: none"> ● The School has requested the PTA to donate £7,500 split as follows: ● Science: £1,000 for royal institute for CPD for staff and science experiments for children ● Music: £400 for djembe drums, £800 for 90 headphones ● Early years: £1,500 ● Maths: £700 for resources such as yellow plastic clocks to teach telling the time ● English: £2,000 for replacing the reading cannon books used to teach the kids ● Speech & language: £1,000 requested by Mme Rose ● ACTION: FC to send a note to Mr T regarding PTA donating this money ● It was agreed we would put a note out in the newsletter to thank parents/carers with photos of the items the school has been able to buy through donations ● Ideally more parents/carers need to opt in to give permission to use photos of their children in the newsletter etc. PTA to encourage more to do this
3	AOB	
3.1	Onsite Activities	<ul style="list-style-type: none"> ● The possibility of having a circus in the summer onsite at school was briefly discussed. Parent kind Facebook group has lots of ideas.

Meeting closed: 2:55pm

Next Meeting: Friday 1st March 2024

La Fontaine Academy PTA registered charity (1159492)